

Power Up Kenya Governance Structure

Overview

The governance structure of Power Up Kenya is designed to provide strategic leadership, accountability, coordination, and oversight to support the coalition's mission and objectives. The structure promotes inclusive participation, transparent decision-making, and effective representation of coalition members.

The Steering Committee serves as the primary governance and decision-making body of the coalition.

The Steering Committee

The Steering Committee shall consist of 7-9 members elected by coalition members and include one representative from the host organisation.

Steering Committee members shall serve for a term of two (2) years and will be eligible for re-election for one more term.

The Committee shall be headed by a Chairperson and assisted by the Vice Chairperson.

The Steering Committee shall meet once every month, and additional meetings may be convened when necessary.

Decisions shall primarily be made through mutual agreement and consensus among members. Where consensus cannot be reached, decisions shall be made through majority vote.

Roles of the Steering Committee

The Steering Committee shall provide overall leadership and oversight for Power Up Kenya.

Key responsibilities include:

- Provide strategic direction for the coalition and guide implementation of the coalition's vision, mission, and strategic priorities.
- Provide oversight on coalition operations and performance.
- Review and approve annual budgets and workplans.
- Oversee recruitment and management of coalition staff.
- Support stakeholder engagement and strategic partnerships.

Role of the Chairperson

The Chairperson shall provide leadership to the Steering Committee and support effective functioning of the coalition.

Key responsibilities include:

- Provide overall leadership and strategic guidance to the Steering Committee.

- Chair Steering Committee meetings and ensure effective participation.
- Represent the coalition in strategic and high-level engagements.
- Provide oversight on implementation of Steering Committee decisions.
- Work closely with the Secretariat and host organisation to ensure effective coordination.

Role of the Vice Chairperson

The Vice Chairperson shall support the Chairperson in carrying out their responsibilities.

Key responsibilities include:

- Support the Chairperson in leadership and coordination functions.
- Chair meetings in the absence of the Chairperson.
- Support follow-up on Steering Committee actions and decisions.
- Assist in stakeholder engagement and coalition representation.

Secretariat and Host Organisation

The Secretariat shall support the day-to-day coordination and implementation of coalition activities.

The host organisation shall:

- Provide institutional and administrative support.
- Nominate one representative to the Steering Committee.
- Support coordination, financial management, and operational functions as agreed.

The Secretariat shall work closely with the Steering Committee to implement approved plans, budgets, and strategic priorities.

Coalition Members

Coalition members shall:

- Participate in coalition activities and engagements.
- Elect Steering Committee representatives.
- Contribute to advocacy, learning, and knowledge-sharing efforts.
- Support implementation of coalition priorities and strategic objectives.
- Promote collaboration and collective action within the coalition.